

Talkgroup Permission Letter Template

Talkgroups are regulated by two (2) groups; the controlling agency and contracting authority. The controlling agency is the agency that requested the talkgroup's creation and the contracting authority is the person with legal responsibility. This letter is not complete unless both signatures are affixed to this document.

Date: _____

Talkgroup (talkgroup name(s)) _____

may be programmed into (requesting agency) _____

radios.

If limitations exist please specify: _____

Requesting agency name and address: _____

Requesting agency contact name: _____

Contracting authority signature: _____

Contracting authority printed name and title: _____

Controlling agency head signature: _____

Controlling agency printed name and title: _____

Please copy the template into the Controlling agency or contracting agency letterhead.
See the AWIN Standard for Talkgroup Permissions for additional information about this template.